

Minutes

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Minutes of Ralston School Parent Council Meeting – 19 April 2023

Present	KR	Parent Council Chair	
	Ms N, Mr C	Ralston School	
	Mrs B, Mrs D, Mrs M, Mrs O, Mrs R, Mrs V, PF, DM	Parents	
	Nil	HQ BATUS	

Item	Minutes	Action / lead
1. Introductions	a. Ms N welcomed all attendees. All Parents confirmed they knew one another.	Nil
2. Meeting Minutes – Mar 23	a. Ms N issued a copy of the Minutes from the 8 th Mar 23 Parent Council Meeting to all attendees. The Minutes were reviewed and found to be correct.	Nil
3. Exhibition of Learning	a. Ms N introduced the Exhibition of Learning to be held on 26 th Apr, 4pm – 8pm. The following points were raised: (1). Invites have gone out via the Children. (2). The event will begin with an introduction video, beginning at 4pm, detailing the schedule of events. (3). Refreshments will be available and all Parents are invited to come along.	All, to ensure widest distribution.
4. Casino Fund Raiser	a. Ms N discussed the Ralston School Casino Fund Raiser event to be held 16 th & 17 th June 23. The following points were made: (1). The council was reminded that this event is a big fundraiser for the school but it relies on volunteers to be successful. A total of 16 v olunteers are required, forms available from the school. (2). So far 6 members of Staff have volunteered. Parents are encouraged to Volunteer also, to ensure the event goes ahead.	All. To ensure widest distribution.

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	(3). There are five roles that require filling; General Manager, Alternate General Manager, Banker, Countroom Supervisor & Cashiers/Chip runner. (4). Volunteers can choose timings that suit their circumstances.	
5. Hot Lunches	a. Ms N reported to the council that the provision of Hot Lunches is to cease to both the lack of demand and also the financial cost. The following points were discussed: (1). The Hot Lunch programme continues to operate at a significant deficit, due to the cost of delivery of food from Medicine Hat. This usually requires a minimum order to make it cost effective. This minimum is rarely met, so costs the school money. (2). DM asked whether there had been a drop in requests for Hot Lunches. Ms N confirmed that the steady reduction in students has had an effect, but also the transition from cash to School Cash on-line. (3). Mrs M & Mr R suggested that if a leaflet advertising the Hot Lunches was brought home by the children, then maybe it would remind parents of the option and there could be an increased demand. (4). Ms N and Mr C agreed that it was worth trying and that the cancelling of Hot Lunches would be postponed to see if leafleting would see an increase in demand.	
6. Staff Appreciation Week.	a. The week 8 – 12 May will be the Ralston School Staff appreciation week. It was requested that Parents could Volunteer to organise	Mrs. D. and Mrs. B volunteered to organize this
7. Ralston School Feb safety Report	a. Ms N presented the Mar 23 School safety report. The following points were made: (1). There were 9 incidents of accident or injury in the month of Mar, including Four “bumps to the head”. On each occasion the Parents were informed straight away. (2). On two occasions an Ambulance was required for extra First Aid, although the injuries were not serious.	

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8. Ralston School Feb Financial Report		
9. Class Parent Representatives report	a. Mrs D asked the question about what is required of the Class Parent Representatives, as She is new. The following points were raised: (1). PF explained that the Parents were there to act as a liaison between the School and other Parents who have Children in the same Year group as their Child. They were a focal point for Parents to present questions to the School. (2). Mrs R raised the question as to whether it was possible to have a Parent Notice Board. This would allow the Parent Council to post notices of upcoming events or reminders for things like the Hot Lunches. To allow for a wider audience of Parents who they may not see often. (3.) Ms N and Mr C agreed it would be a good idea and that maybe the shelter was a good place for it, or even something like a wall mounted box that could protect notices from the elements. (4). KR will approach BATUS and the DIO Engr Park to scope the option of having a notice board constructed within a weather resistant box and options for funding.	KR.
10. Comments on Agenda items	a. Nothing to report.	
11. AOB	a. Nothing to report	
12.Date of next meeting	a. The meeting was drawn to a close with the next meeting to be at 1430hrs, on the 17 th May 2023.	

Capt K J Rickerby, Parent Council Chair, 19 Apr 23.