

RECORD OF DECISIONS – RALSTON SCHOOL PARENT COUNCIL MEETING 26 SEPT 2025

Present	Mr J Duchscherer Mr Hawkner Mrs Hawkner	Principal Parent Council Chair Secretary for this mtg	
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Serial	Item / Record of Decision
1	Opening Remarks and Introduction N/A
2	Minutes Review – N/A
3	VC Classes Going really well, G9 enjoying Mr Merrick’s teaching style.
4	Daycare Daycare programme going really well, places filled quickly with regular attendance. School intends to uplift staffing to 2 staff members in the room at any time (as opposed to 1 staff member with ad-hoc support from other teaching staff/EAs). Mrs Hawkner agreed that from a safety perspective, both for children and staff, 2 members of staff consistently in the room would be advisable.
5	EA Supports Significant chunk of BATUS funding goes toward EA supports - \$80,000 p.a. for 2x EAs in classrooms. Other considerations include Mr Levesque’s contract uplift from PT to FT - \$70,000, and farm (PSB)
6	Farm BATUS funded \$30,000 to delivery of farm. The educational benefits are being incorporated into the full breadth of the AB curriculum. For example, worms – composting – but also a biology element to it by studying worms under microscope. French classes covering farming lexicon. In essence, Ralston School is stretching the farm to cover more than just ‘farming’ but other subjects too.
7	Fall festival Fall festival to take place Oct 9th, 1300-1500 . Activities to include a scavenger hunt and photo booth with pumpkins. Flyer to come. Event is open to entire community (school, BATUS, CAF). Once flyer shared, Mr Hawkner to distribute to CAF and BATUS.
8	Remembrance Day Remembrance Day Service at school taking place Weds 5th Nov, 1030 . CAF and BATUS to be invited, no other schools. Mrs Stanton leading on order of events and decoration. More details to follow.
9	Christmas events, key dates JK/K nativity Thurs 11th Dec afternoon at church. Rest of school carol concert on Fri 12th December 1400-1500 . CAF and BATUS invited, flyer to follow.
10	Round Table / AOB Music classes Piano classes extremely popular and currently full. Piano teacher is a former teacher at Ralston School and local (Suffield). Currently running one afternoon a week. New Padre (Padre Lee) also musical; primarily violin. Padre Lee may be able to offer some lessons around bible study classes. Forest school Work ongoing to deliver forest school. Next steps:

	- Conceptualise and finalise design - Secure H&S sign off - Secure quotes for materials (and, possibly, labour) - Produce final estimated quote for sign off - Produce timeline - Deliver Mr Hawkner is BATUS lead. Swingset Baby swing for school swing set – need to source swing for school to install. Mrs Hawkner to make enquiries. Flagpoles 4x flagpoles by the farm require re-stringing. 1-2 flagpoles need to be bent back into shape. Tractor will be required both for restringing and to straighten out poles. Mr Hawkner to source string and to make enquiries with works team. Maths Programme Currently assessing students’ maths ability, with a view to implementing the ‘5 ins and 5 outs’ strategy. To be developed, but essentially defining 5 key maths skills that each child can expect to consolidate in each grade. 5 skills they ought to start the grade with, and 5 skills they can expect to leave the grade knowing. Community Engagement Mr Duchscherer reiterated his open door policy and encouraged families to approach him directly with any feedback, questions or concerns. Mr Duchscherer extended an invitation to the super recce team to come and visit the school as part of their visit to Ralston.
11	Next School Council Next meeting to take place in Jan 2026 (date tbc prior to Christmas leave)